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## **BOARD OF COMMISSIONERS MEETING**

**Wednesday, December 19, 2018 @ 1:00 p.m.**

**Brainerd Housing & Redevelopment Authority (HRA) Administrative Office  
324 East River Road | Brainerd, Minnesota**

### **AGENDA**

- 1. Call to Order**
  - 2. Roll Call**
  - 3. Reading and Approval of Minutes** (*Attachment 1*)
  - 4. Unfinished Business**
  - 5. New Business**
    - a. Accounts Receivable Write-off (*Attachment 2*)
    - b. Fund Balance Review and Discussion (*Attachment 3*)
    - c. Approval of SCDP Grant Management Agreements and Procedural Guidelines (*Attachment 4*)
    - d. Review CWC HRA Shares Services Agreement and Crosby HRA Agreement for Services (*Attachment 5*)
  - 6. Bills and Communications**
    - a. Financial Report (*Attachment 6*)
    - b. HCV/Section 8 (*Attachment 7*)
    - c. Public Housing Report (*Attachment 8*)
    - d. Executive Director Report (*Attachment 9*)
    - e. Rehab Report (*Attachment 10*)
  - 7. Policies: Review & Approval**
    - a. Housing Choice Voucher (HCV) Program Administrative Plan (*Attachment 11*)
    - b. Admission & Continued Occupancy Policy (ACOP) (*Attachment 12*)
    - c. Bloodborne Pathogens Policy (*Attachment 13*)
    - d. Hazardous Materials Policy (*Attachment 14*)
    - e. Maintenance Policy (*Attachment 15*)
    - f. Employee Policy Manual (*Attachment 16*)
    - g. Fund Balance Policy (*Attachment 17*)
  - 8. Commissioner Comments**
  - 9. Adjourn**

Next Meeting: Wednesday, January 23, 2019
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