

Brainerd Housing and Redevelopment Authority
BOARD MEETING MINUTES
October 24, 2018

A special meeting of the Board of Commissioners of the Housing and Redevelopment Authority (HRA) in and for the City of Brainerd, Minnesota, was held at 1:00 p.m., Wednesday, October 24, 2018, at the Brainerd HRA Administrative Office, 324 East River Road, in Brainerd, Minnesota.

1. **CALL TO ORDER:** Chair Marlee Larson called the meeting to order at 1:00 p.m.
2. **ROLL CALL:** Present at the meeting were Chair Larson (via teleconference), Commissioners Gabe Johnson, Ashley Storm, Eric Charpentier, and Bekah Kent. Others present include Finance Director Karen Young, Housing Manager Teresa Hettver, Executive Assistant LeAnn Goltz, and Nathan Steffenson, resident. Absent: Patrick Wussow and Krista Brodal.
3. **PUBLIC HEARING: ADOPTION OF RESOLUTION NO. 2018-21 AND APPROVAL OF ANNUAL PLAN**

Chair Larson opened the public hearing at 1:00 p.m.

The Notice of Public Hearing at 1:00 p.m. for Wednesday, October 24, 2018, was posted in the Legal Notice section of the Brainerd Daily Dispatch. Hettver provided the Affidavit of Publication to the Board.

Hettver explained that the Brainerd HRA is required to develop an Annual Plan each year between our Five-Year Agency Plan. A public hearing must be held regarding any changes to the goals, objectives, and policies of the agency prior to the approval of the Annual Plan, a copy of which was provided.

The only changes made to the Annual Plan this year were described in Paragraph E.1, which listed current and open Capital Fund grants and also included an updated Capital Fund Program Five-Year Action Plan.

Chair Larson asked three times if anyone would like to speak in opposition or in favor. Nathan Steffenson, public housing tenant, spoke "mostly in favor of" and confirmed that the improvements on the five-year plan are needed, especially the bathrooms and energy efficiencies.

Chair Larson closed the public hearing at 1:06 p.m.

Commission Johnson made a motion to adopt Resolution No. 2018-21 approving the Annual Plan. Commissioner Kent seconded the motion. All commissioners voted in favor of the motion via roll call vote and none were opposed. The motion was approved unanimously.

4. **ADJOURNMENT:**

Commission Johnson made a motion to adjourn the meeting. Commissioner Kent seconded the motion. All commissioners were in favor and none were opposed. The motion was approved and the meeting was adjourned at 1:07 p.m.

